

DMR-QA 45

Checklist and Schedule for DMR-QA Study 45

Dates*	Permittee	In-House and Contract Laboratories	PT Providers
JUN 6	<input type="checkbox"/> Study 45 begins <input type="checkbox"/> Notify all laboratories of DMR-QA Study 45	<input type="checkbox"/> Study 45 begins <input type="checkbox"/> Order test samples from PT Provider. If using WP study to satisfy DMR-QA requirements, specify that to PT Provider when ordering test samples.	
JUN 20	<input type="checkbox"/> Send Address Verification Form (from Announcement package) to state DMR-QA Coordinator via email or mail to confirm receipt of Study 45 Announcement.		
AUG 29	<input type="checkbox"/> Study 45 ends	<input type="checkbox"/> Study 45 ends <input type="checkbox"/> Send ungraded Data Report to PT Providers (include a list of all NPDES permits using your laboratory data).	<input type="checkbox"/> Study 45 ends
SEP 26			<input type="checkbox"/> PT Provider to send graded test results, for each permit (listed by NPDES permit number) to: - Laboratory - State DMR-QA Coordinators
OCT 10	<input type="checkbox"/> After receipt of PT Provider-graded results, ensure laboratories perform retests for any analytes graded "Not Acceptable".	<input type="checkbox"/> Forward PT Provider-graded test results to the Permittee <input type="checkbox"/> Order retest samples from PT Provider for all "Not Acceptable" analyte test results. If retesting using a WP study or quick turnaround PT sample to satisfy a corrective action, data must be reported to the PT Provider by November 21, 2025 or by their published closing date, whichever is earlier.	
OCT 24	<input type="checkbox"/> Send <u>one signed copy</u> of the NPDES Permittee Data Report Form, copies of the PT Provider-graded Test Results, and copies of the Chemistry/Microbiology and WET Checklists for each laboratory used to the State DMR-QA Coordinator.	<input type="checkbox"/> Send corrective action letter including any retest results <u>as soon as possible</u> to your Permittee, if applicable.	
DEC 5	<input type="checkbox"/> Submit corrective action report including retest results to the State DMR-QA Coordinator, if applicable.		

*All dates subject to change based on the final U.S. EPA Section 308 Announcement Letter.

All materials must be sent on or before the date provided.

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